

Pre-Bid Meeting Minutes
Snow Removal

Monday, September 26, 2016

A Pre-Bid meeting was held on Monday, September 26, 2016.

Attendees: Eli Beard, Botanica; Fancy Ireland, Advantage Landscape; Randy Hixon, Huntzberry Brothers; Kraig Hovis, Hard Rock Construction; Erika Whipp, East Coast Landscaping; Steve Christman, Washington County Health Department; Krista Hose, Washington County Health Department; and Brenda Cole, Washington County Health Department.

All additional questions are due **in writing** to Brenda Cole by Wednesday, October 5, 2016.

Bid Due: Wednesday, October 19, 2016 by no later than 11:30 A.M. **NO late bids will be accepted.**

Catoctin Summit at 5980/5989 Cullen Drive, Sabillasville, is an on-call basis, as needed only.

All 24/hour facilities, i.e. Hospital Way and Sabillasville must be kept open at all times.

Site tour will be conducted following meeting.

QUESTIONS:

1. Can snow removal equipment be left at the location for storage? No
2. Can the bid be hourly? No
3. Is a map of square footage available? No, best is to take pics or google area.

Respectfully submitted,

Brenda Cole
Procurement Specialist II